



Saint Jeanne de Lestonnac Catholic School - Tustin

"If only I had a thousand lives" - Saint Jeanne de Lestonnac

Preschool Teacher

Saint Jeanne de Lestonnac School – Tustin, CA

We are seeking a passionate and energetic Preschool Teacher for a private Catholic School to inspire and nurture young learners in a vibrant early childhood education environment. In this role, you will create a safe, engaging, and stimulating classroom where children can explore, learn, and develop essential skills. Your enthusiasm and dedication will help foster a love of learning while supporting each child's individual growth and development. The ideal candidate is committed to implementing innovative curriculum development strategies, maintaining effective classroom management, and building strong communication with parents and guardians. This paid position offers an exciting opportunity to make a meaningful impact during the formative years of children's lives.

This position reports to: School Principal
Status Job Classification: Full-time / non-exempt
Pay Rate: \$21 to \$25 per hour

JOB DESCRIPTION

- Develop and implement age-appropriate lesson plans that promote literacy education, math skills, physical activity, and social-emotional growth
- Foster a positive classroom environment through effective behavior management and classroom management techniques
- Support child development instruction by observing, assessing, and documenting each child's progress in various developmental domains
- Engage children in activities tailored for toddlers and preschoolers, including early intervention strategies when necessary
- Communicate regularly with parents or guardians about their child's progress, behavior, and developmental milestones
- Ensure compliance with mandated reporting laws and child welfare standards to maintain a safe learning environment
- Incorporate special education practices when working with children who have unique learning needs or require additional support
- Maintain cleanliness, organization, and safety within the classroom at all times
- Conduct standardized testing or assessments as needed to monitor developmental progress and inform instructional strategies
- Participate in ongoing professional development related to childhood development, classroom techniques, and early childhood education best practices

QUALIFICATIONS & SKILLS

- Proven experience working with children in a preschool or daycare setting with classroom experience preferred.
- Early Childhood Education or Child Development.
- Clear a background check (fingerprinted clearance) through the Department of Social Services.
- Knowledge of childhood development principles and early intervention strategies
- Strong communication skills for effective parent communication and team collaboration
- Ability to develop engaging age-appropriate curriculum content across subjects such as literacy education, math, physical education, and social skills
- Certification in pediatric first aid and CPR is required “or” obtainable upon hire
- Familiarity with mandated reporting laws and child welfare policies to ensure compliance and safety
- Experience teaching or tutoring young children is advantageous
- Demonstrated ability to manage behavior positively while fostering an inclusive classroom environment
- Experience working with special education needs or implementing individualized support plans is a plus
- Flexibility, patience, enthusiasm for early childhood education, and a commitment to nurturing young learners
- Pro-active, analytical skills.
- Attention to details and accuracy.
- Ability to maintain a high level of confidentiality.
- Ability to maintain a good working relationship with others.
- Ability to function in a changing environment.
- Ability to establish and rearrange priorities.
- Exceptional ability to communicate, both verbally and written, effectively with supervisor, co-workers, and parents.
- Ability to identify and resolve problems in a timely manner; develop alternative solutions; and use reason even when dealing with emotional topics

Join us in shaping the future by providing children with a joyful start to their educational journey!

Submit cover letter with salary requirements and resume to the HR Department, Order of the Company of Mary Our Lady, Maria Martinez, HR Manager at email mmartinez@odnusa.org. Open until filled.