

Part-Time Extended Day Aide

Position Overview

Saint Juliana Falconieri Catholic School is seeking a warm, patient, and dedicated individual to serve as a Part-Time Extended Day Aide. As a Catholic school, we are committed to providing an environment where faith and academic excellence meet.

The ideal candidate will work as part of the Extended Day team to create a nurturing, faith-filled environment while assisting with the academic, social, and spiritual development of our students.

Key Responsibilities

1. Student Support & Instruction

- Assist students with homework and enrichment activities.
- Work with small groups or individual students to reinforce learning concepts.
- Prepare materials for daily activities, crafts, and lessons.
- Model Catholic values and Christian charity in all interactions with students, staff, and parents.

3. Student Supervision & Safety

- Supervise students during outside play.
 - Ensure a safe, clean, and organized environment.
 - Assist with basic needs, including helping children with jackets, shoes, or minor spills.
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Qualifications

- **Faith:** A practicing Catholic in good standing is preferred.
- **Education:** High school diploma required; some college coursework in Early Childhood Education or a related field is a plus.
- **Experience:** Previous experience working with young children in a school, daycare, or camp setting preferred.
- **Skills:** Strong communication and interpersonal skills.
 - Patience, flexibility, and a positive "team-player" attitude.
 - Ability to follow directions and take initiative in a fast-paced environment.

Physical Requirements: Ability to sit on the floor, bend, and lean over small desks.

- Ability to lift up to 25 lbs and stand for extended periods during playground supervision.

Requirements/ Qualifications

Please send a cover letter, resume, and references to Principal Terri Puccini, Ed.D. at terri.puccini@stjulianaschool.org

Application Deadline

Until Filled

Contact

Terri Puccini

terri.puccini@stjulianaschool.org

Number of Openings

1

Salary

\$20 per hour

Employment Type

Part-Time (Both before and after school shifts available)