ST. ANNE SCHOOL

JOB DESCRIPTION

Girls Volleyball Coach

St. Anne School, an independent Catholic School in Laguna Niguel, is seeking an exceptional Girls Volleyball Coach for our middle school program. We are looking for a talented, energetic, hard-working, and team-oriented individual to join our supportive faculty.

RESPONSIBILITIES:

- Acts as a role model of professionalism in a Catholic environment.
- Supports the philosophy, policies, and goals of the school, as well as the decisions made by the Board of Directors and Administrators.
- Ensures the health, safety, and welfare of all students.
- Maintains strict confidentiality on all school-related matters.
- Follows all school policies and procedures as outlined in the Parent/Student Handbook and Employee Handbook.

POSITION OVERVIEW:

The Girls Volleyball Coach will be responsible for teaching and developing fundamental volleyball skills, planning and organizing practices, managing games, and serving as a mentor and positive role model to our 5th-8th grade student-athletes.

SEASON:

- Begins in August and ends with playoffs in mid to late October.

TIME COMMITMENT:

- Must be available Monday–Thursday.

- Hours range between 2:30 pm to 6:00 pm.
- No practices or games during school breaks or holidays.

QUALIFICATIONS:

1. Reliable and able to meet the time commitments required.
2. Experience playing or coaching volleyball at the school, club, or higher level.
3. A genuine passion for working with and mentoring children.
4. Must pass a background check.

PHYSICAL DEMANDS & WORK ENVIRONMENT:

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform these functions.

Environment:
Work is performed primarily indoors in the gym and occasionally outdoors for training drills.

Physical:
Requires sufficient physical ability and mobility to supervise and demonstrate sports techniques; to stand for prolonged periods; to occasionally stoop, bend, kneel, crouch, or twist; to lift, carry, push, and pull moderate weights; and to operate sports equipment requiring hand-eye coordination and repetitive movement.

Vision:
Normal vision range with or without correction.

Hearing:
Normal hearing range with or without correction.

This is a part-time, non-exempt position. Pay begins at $40 per hour.

Please send your **cover letter, resume, and references** to:

Melissa Vergara
Director of Human Resources
hr@st-anne.org