

Mission Statement: Rooted in the teachings of Christ, Our Lady of Fatima Academy forms faith-filled students who use their God-given gifts to serve others, seek justice, and live with joy, integrity, and compassion.

Job Title: Middle School Teacher

Position Summary: The teacher is responsible for creating a faith-filled, academically rigorous learning environment that supports the spiritual, intellectual, social, emotional, and moral development of students in grades 6–8. The teacher integrates Catholic values and teachings into daily instruction while delivering engaging, standards-based curriculum. Working collaboratively with faculty, administration, parents, and the parish community, the teacher fosters a culture of respect, service, academic excellence, and discipleship. The ideal candidate demonstrates strong classroom management, effective communication skills, a commitment to student success, and a dedication to the mission and values of Catholic education.

Key Responsibilities:

1. **Instructional Delivery:**
 - Follow lesson plans provided by the regular classroom teacher, ensuring that all lessons are taught according to the prescribed curriculum.
 - Adapt instructional materials and methods as needed to meet the individual learning needs of students.
 - Provide clear explanations and reinforce key concepts in subjects needed in grades 6-8.
2. **Classroom Management:**
 - Maintain a safe, respectful, and disciplined classroom environment.
 - Implement classroom rules and procedures as outlined in the school's code of conduct.
 - Address student behavior appropriately and in alignment with school policies, fostering a positive learning atmosphere.
3. **Student Engagement:**
 - Encourage active participation and engagement in classroom activities.
 - Monitor student progress and provide assistance as needed to help students complete assignments.
 - Foster the development of critical thinking, collaboration, and communication skills.
4. **Religious Education:**
 - Integrate Catholic values and teachings into daily lessons and interactions with students.
 - Lead or participate in prayer, reflection, and faith-based activities as appropriate for the grade level.
 - Support the spiritual development of students in alignment with the mission and values of the school.
5. **Communication and Collaboration:**
 - Communicate effectively with students, staff, and administration regarding student progress and classroom needs.
 - Collaborate with other teachers and staff as needed to ensure continuity of instruction and the overall success of students.
6. **Other Duties as Assigned:**
 - Supervise students during breaks, lunch, and other non-instructional periods as needed.
 - Perform additional tasks as assigned by school administration, which may include helping with school events, meetings, or special projects.

Qualifications:

- A Bachelor's degree with middle school experience.
- A multi-subject or single subject credential (or in process of completing).
- Strong communication and interpersonal skills.
- Ability to work with students of varying abilities and backgrounds.
- Knowledge of or willingness to learn about the integration of Catholic teachings into daily educational practices.
- Must be flexible and adaptable to different teaching environments, subjects, and middle school grade levels.

Physical Demands:

- Ability to sit, stand, and walk for extended periods of time.
- Must be able to lift and move classroom materials (typically less than 20 lbs.).
- Ability to manage a classroom, including supervising students both inside and outside of the classroom.

Working Conditions:

- The position may involve working in a school setting during regular school hours, including mornings, afternoons, and occasional extended hours for meetings or events.
- The work day is from 7:30-3:30 Monday through Friday and looking for an immediate hire.

Compensation:

- \$54,000-\$90,000 based on experience with an added bonus for a Master's Degree.

APPLICATION PROCESS:

- Please send current resume with cover letter to: Jennifer Jukic, Principal (jjukic@olfschool.net)
 - All applicants must submit their application to the Department of Catholic Schools. Copy Nanci De la Rosa-Ricco (nricco@rcbo.org) on the email to the school. Upon receipt of the email, application guidelines and forms will be forwarded to the applicant.
- If job offer is extended application must complete the following:
 - The ability to successfully complete a criminal history and background check
 - TB test requirements met
 - CPR/AED training certification for adults and infants. • Safety training (completed once job offer is accepted)