

# **Saint Bonaventure Catholic School Elementary School Teacher**

## **Job Description**

A Saint Bonaventure Elementary School Teacher is responsible for providing a safe, nurturing, and academically engaging classroom environment that supports the intellectual, social, emotional, and spiritual development of students. The teacher plans and implements standards-based instruction while fostering curiosity, creativity, and a love of learning.

At Saint Bonaventure Catholic School, the teacher also supports the mission of Catholic education by modeling Gospel values and helping students grow in faith and character.

## **Essential Responsibilities**

### **Instruction and Curriculum**

- Plan and implement lessons aligned with grade-level curriculum and academic standards.
- Teach core subjects including Religion, English Language Arts, Mathematics, Science, and Social Studies as assigned.
- Use a variety of instructional strategies to support different learning styles.
- Integrate technology and hands-on learning when appropriate.
- Prepare lesson plans, instructional materials, and classroom resources.

### **Classroom Environment and Management**

- Establish a positive, structured, and respectful classroom environment.
- Set clear expectations for student behavior and academic performance.
- Implement effective classroom management strategies.
- Encourage cooperation, responsibility, and kindness among students.

### **Student Development**

- Support the academic, social, and emotional growth of students.
- Recognize individual learning needs and provide appropriate support.
- Foster confidence, independence, and problem-solving skills.

## **Catholic Identity and Faith Formation**

- Integrate Catholic values and teachings into daily classroom activities.
- Lead students in daily prayer and faith-centered discussions.
- Participate in school Masses, prayer services, and religious activities.
- Model Christian behavior and promote service to others.

## **Assessment and Communication**

- Evaluate student progress through tests, assignments, projects, and observation.
- Maintain accurate and timely grading records.
- Communicate regularly with parents regarding student progress and behavior.
- Participate in parent-teacher conferences and school communication platforms.

## **Collaboration and Professional Responsibilities**

- Work collaboratively with grade-level teams and school staff.
- Attend faculty meetings, professional development, and school events.
- Support school initiatives and curriculum planning.
- Maintain professionalism, confidentiality, and ethical conduct.

## **School Community Involvement**

- Participate in school events, service projects, and community activities.
- Support school policies and procedures.
- Foster positive relationships with students, parents, and colleagues.

## **Qualifications**

- Bachelor's degree in Education or a related field.
- Teaching credential or eligibility to obtain one (as required by the Diocese of Orange).
- Strong classroom management and organizational skills.
- Effective communication and collaboration skills.
- Commitment to the mission and values of Catholic education.