

**MISSION BASILICA SCHOOL
JOB POSTING
FOR 2026- 2027**



School: Mission Basilica School

Location: San Juan Capistrano, CA

Position Status: Part-Time

Compensation: \$30–\$50 per hour (commensurate with experience)

Position Summary

The Diocese of Orange and Mission Basilica School are seeking a qualified, experienced, and passionate Music Educator for the **2026–2027 school year**. The successful candidate will be deeply committed to developing Christ-centered, forward-thinking leaders. The Music Teacher is responsible for the strategic management of the middle school music program, including instructional delivery, liturgical music leadership, and school-wide performances.

Teaching & Musical Responsibilities

Curriculum & Instruction

- Develop and implement music lesson plans aligned with **Common Core, California State Standards, and Diocese of Orange Religion Standards**.
- Differentiate instruction to engage diverse learners and maximize instructional time.
- Skillfully integrate technology (e.g., MIDI, notation software, or digital audio workstations) to increase student engagement.
- Evaluate student growth through regular assessments, maintaining accurate records for progress reports and report cards.

Liturgical & Program Leadership

- **Liturgical Planning:** Select and prepare music for weekly Friday morning school Masses and special holy days.
- **Mass Performance:** Provide live musical accompaniment (piano or organ preferred) and cantor leadership for all school-wide liturgies.
- **Performance Arts:** Lead the planning and presentation of the annual Christmas Program and grade-level musical plays.

Administrative & Professional Responsibilities

- **Communication:** Maintain a professional and timely cadence of communication with parents, guardians, and administration.
- **Classroom Environment:** Maintain a neat, orderly, and inspiring music room that fosters a positive classroom culture.
- **Collaboration:** Actively participate in faculty meetings, professional development, and collaborative "best practice" sessions with colleagues.
- **Supervision:** Perform campus supervision duties (playground, lunch, or traffic) as assigned by the administration.
- **Confidentiality:** Observe the utmost confidentiality regarding student, family, and staff information.

Qualifications

Religious & Philosophical

- Active, practicing Roman Catholic (preferred).
- Basic Catechetical Certification (preferred).
- Deep respect for and understanding of Catholic school philosophy.

Professional & Educational

- **Education:** Bachelor's Degree in Music Education, Music Performance, or a related field.
- **Credential:** Cleared California Multiple Subject or Single Subject (Music) teaching credential.
- **Experience:** Proven experience teaching music in an elementary or middle school setting.
- **Background:** Clear criminal background check (Livescan through the Diocese of Orange is a condition of employment).

Physical Requirements

To successfully meet the needs of the students, the teacher must be able to:

- Stand for the majority of the workday and maneuver through tight spaces between desks.
- Kneel, squat, stoop, or bend to interact with students at their level.
- Lift and carry objects (such as instruments or music stands) weighing up to 25 pounds.
- Move children's desks and chairs to adjust the classroom layout for rehearsals.
- Navigate even and uneven surfaces throughout the historic Mission Basilica campus.

Application Procedure

1. **Diocesan Application:** Complete the **Diocese of Orange Teacher Employment Application:** [email nricco@rcbo.org](mailto:nricco@rcbo.org).
2. **Submission:** Once the Diocesan process is complete, please email your **resume and cover letter** to:

Alycia Beresford Principal, Mission Basilica School

aberesford@mbssjc.org

Deadline: Applications will be accepted until the position is filled.