CRISTO REY
ORANGE COUNTY HIGH SCHOOL

2204 W. McFadden Ave.
Santa Ana, CA 92704
(714) 439-9626
www.cristoreyoc.org

Van Driver; Corporate Work Study

Part-Time, Non-Exempt

About Cristo Rey

Cristo Rey Orange County High School is a Catholic learning community that educates young people of limited economic means to become men and women of faith, purpose, and service. Through a rigorous college preparatory curriculum, integrated with relevant work study experience, students graduate ready to succeed in college and in life.

Cristo Rey employs an innovative Corporate Work Study Program that provides students with real world work experience. In this unique model, every student works to fund a portion of the cost of his or her education while gaining job experience, growing in self-confidence, and realizing the relevance of this education. Students work in various corporate and business settings including law firms, banks, hospitals, universities, and other professional organizations.

We Are:

- **Values-Driven:** We nurture the whole student-academically, spiritually, and socioemotionally.
- **Committed to Grow Opportunities:** We empower our faculty and staff to learn, lead, and thrive.
- **Invested in Students and Engaged Families:** We partner with families to support every student's journey and success.
- **A Proven National Model; New to Orange County:** Our community is proud to be part of a movement shaping the future of education.

Want to learn more about us? Visit our website to learn more about the Corporate Work Study Model and what it is like to Join the Movement | Cristo Rey Network.

Position Summary

Cristo Rey Orange County High School provides a transformative college-preparatory education combined with a unique Corporate Work Study Program. As a member of our operations team, Van Drivers play an essential role in ensuring students safely and reliably travel to and from their job placements and, at times, to and from school.

Part-Time Van Drivers are responsible for the safe, timely, and professional transportation of high school students on assigned routes. This position includes supervising students while in transit, monitoring vehicle condition, and communicating any issues related to safety or maintenance. Multiple shifts may be available, including morning, midday, afternoon, and early evening routes.

Key Responsibilities

- Safely and efficiently drive assigned transportation routes. Ensure students are picked up and dropped off at their work placements on schedule.

- Supervise students in the van, maintaining a safe and respectful environment. Report disciplinary concerns to the supervisor as needed.
- Monitor van condition and report maintenance or operational issues promptly. Complete route checklists and required forms.
- Attend meetings, trainings, and compliance sessions as required.

Qualifications

- Hold a valid California Driver's License.
- Maintain a clean criminal background and children's protective services clearance (historical and current).
- Possess a clean DMV record for a minimum of the past 5 years.
- Provide an official Motor Vehicle Report (MVR) from the DMV.
- Be at least 21 years old.
- Demonstrate reliability, punctuality, and strong communication skills.
- Have experience working with or a willingness to work with youth ages 14–17.
- Be legally authorized to work in the United States.
- Bilingual (English/Spanish) skills in speaking and writing are a plus.

  Typical shift windows include:

  - 6:30 AM – 8:00 AM
  - 8:00 AM – 10:30 AM
  - 3:00 PM – 5:30 PM
  - 5:00 PM – 7:00 PM

Range: $20/hour Part-Time, Non-Exempt
Reports to: Director of Operations, CWS
Location: Cristo Rey Orange County High School – Santa Ana, CA
Employment Type: Part-Time, Non-Exempt
Schedule: Monday–Friday, with seasonal evening/weekend hours
Start Date: As soon as available

How to Apply

- If you have the requested background and a passion for the mission of this school, send a cover letter and resume to CROCVolunteer@cristoreyoc.org "Van Driver" within the subject area.