

## St. Juliana Falconieri Elementary School Principal

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*St. Juliana Falconieri School in Fullerton operates as a ministry of the parish. Their mission is to partner with parents, the primary educators of their children, to provide a Catholic Christ-centered, academically excellent, and safe school environment where all children can achieve their God-given potential and make a positive difference in the world. Our school is committed to forming the young Church of today and its future leaders.*

St. Juliana provides students with outstanding Catholic faith formation and the skills and knowledge to prepare them for lives of goodness, service, and success. The school serves students in Transitional Kindergarten through 8th grade.

St. Juliana Parish is supportive of its school. The principal will minister with the pastoral staff. The successful principal candidate must be able to provide spiritual direction, enthusiasm for educational excellence, necessary communication skills and guidance for organizational and financial structures. The principal will assume the duties of day-to-day administrative responsibilities.

### QUALIFICATIONS FOR PRINCIPAL POSITION:

A qualified candidate must:

- Be a practicing Catholic with a strong commitment to and working knowledge of the Catholic faith.
- Have a growth mindset in developing positive relationships and enrollment, together with proven written and verbal communication skills.
- Be committed to develop a strong parish/school connection through interaction with the greater parish community.
- **Possess a master's degree in School Administration and/or California Administrative Credential with a minimum of three years leadership experience within Catholic education.**
- Preference given to candidates with Catechist certification
- Have demonstrated successful knowledge and experience in elementary education.
- Demonstrate a high level of interpersonal, collaborative, organizational, and administrative skills, especially as it pertains to teaching staff and parents/guardians.
- Offer a welcoming spirit to exemplify an important overall parish value of hospitality.

### APPLICATION PROCESS:

Please email a current resume with cover letter to:

Erin C. O. Barisano, Ed. D., Superintendent  
Diocese of Orange Department of Catholic Schools  
[ebarisano@rcbo.org](mailto:ebarisano@rcbo.org)

To expedite the Diocesan Administrative Application process, please copy Nanci De la Rosa-Ricco, Executive Assistant to the Superintendent ([nricco@rcbo.org](mailto:nricco@rcbo.org)). Upon receipt of the above, the Diocesan Administrative Application and application guidelines will be forwarded to the candidate.

Questions regarding the position can also be directed to the Department of Catholic Schools (714-282-3056).

### DEADLINE FOR LETTERS OF INTEREST:

Until the position is filled.