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## Classroom Instructional Aide 2024 - 2025

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### Position Overview:

St. Pius V Catholic School Classroom Aides provide support to students and teachers to further the academic development of students in small-group settings as well as whole-class instruction. The primary responsibility is to assist the classroom teacher in providing necessary instructional needs for students but also to assist in the supervision of students during recess and lunch periods. Responsibilities also include some clerical/administrative work relative to classroom needs. Responsibilities may include, but are not limited to the following:

- Assist the classroom teacher with supervision and management of the classroom and all students
- Maintain professional attitudes and loyalty to the school and treat all students, parents, and staff with dignity and respect
- Assist in planning and implementing the daily program under the direction of the teacher
- Assist in planning and preparing the learning environment and supervising the classroom when the teacher is out of the room
- Assist with general housekeeping tasks as needed to prepare for the day
- Assist with school events outside of school hours when needed
- Actively supervise students at recess and lunch times, including during inclement weather as needed
- Assist the teacher in other appropriate ways, relieving other teacher assistants for their breaks, if necessary
- Adhering to the policies and procedures of the Diocesan Handbook and the St. Pius V Catholic School Faculty and Staff Handbook
- Other duties as assigned by the classroom teacher, assistant principal, and/or principal

Interested candidates should email resumes to Shannon Kwan: [skwan@stpius5school.net](mailto:skwan@stpius5school.net)