



St. Junipero Serra Catholic School
23652 Antonio Parkway
Rancho Santa Margarita, CA 92688

Teacher – 3rd Grade

Responsibilities

Will be responsible for developing and implementing a program of activities that promote the academic, social, emotional and physical development of each child in accordance with the curriculum guide and resources and training provided by the Diocese of Orange.

Responsibilities will include, but are not limited to, the following:

- Planning and implementing the daily program.
- Assessing ongoing learning growth of students through formative and summative means.
- Planning and preparing the learning environment, setting up learning centers, and preparing needed materials and supplies.
- Supervising the students in the classroom. Working with students in specific academic areas.
- Supervising the students during non-instructional times, i.e., before/after school, recess and lunch times as per supervision schedule.
- Attending school and diocesan in-services as directed by Administration.
- Cultivating a classroom atmosphere conducive to learning.
- Effectively using instructional technology and other educational tools to enhance and extend instruction.
- Collaborating with peers to enhance the classroom environment and supporting instructional planning.
- Maintaining confidentiality regarding school matters.
- Demonstrating a commitment to professional growth and ethical standards to advance the charism, philosophy, mission, vision, and goals, of the school.
- Adhering to the policies and procedures of the Diocesan Employee Handbook.

Qualifications

- A valid California Clear Teaching Credential
- 1+ years of classroom teaching experience
- Since the Teacher will be providing instruction on the subject of religion, the Teacher must be a practicing Catholic with a strong commitment to and working knowledge of the Catholic faith.

Position Status

- Work hours are 7:10 am – 3:15 pm, Monday through Friday
- This is a regular, full-time 10-month teaching position
- Includes healthcare benefits

Application Procedure

If you wish to be considered for this position, please email your resume to Elise Trent, Director of Human Resources at St. Junipero Serra Catholic School at etrent@serraschool.org.

Salary range: \$47,475 to \$84,721