

## Rosary Academy English Teacher Job Description

### **Description**

Rosary Academy is looking for an enthusiastic teacher to teach courses in high school English. Teaching assignment may range from English literature, composition, to comparative literature, from the freshman to senior level including Advanced Placement (AP) courses. We are looking for teachers who enjoy working with high school students and their families. Applicants should have the ability to participate in teamwork and shared decision-making, have excellent oral and written communicative skills and are proficient in technology. Experienced teachers are preferred.

### **Qualifications**

Teacher must have minimally a Bachelor's Degree and a California Credential in the subject they teach. Teacher must model all behaviors outlined in both the Faculty Handbook and the Employee Handbook for lay personnel of the Diocese of Orange.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

- Facilitate instruction in English courses
- Planning, preparing, and delivering lessons to all students in class
- Support our goal to use language immersion in classrooms and in related individual learning plans, projects and presentations.
- Assessing, recording and reporting on the development, progress, attainment, and behaviors of one's students
- Candidates should be interested in the social and developmental needs of students, and be able to contribute to extracurricular activities.
- Develops and uses instructional material suitable for verbal and/or visual instruction of students with wide range of mental physical and emotional maturity.
- Plan and implement a program of instruction that adheres to the goals and objectives outlined in the course curriculum and agreed to by department members.
- Teach students the required curriculum using strategies that foster critical thinking, reasoning and problem-solving skills
- Facilitate student learning by supplementing regular curriculum materials with a variety of instructional aides and activities
- Excellent interpersonal communication skills – both in writing and as a speaker
- Proficiency in the development of curriculum at the secondary level

### **Qualifications:**

- B.A./B.S. in English or Masters' degree in English
- California Credential preferred
- Must be flexible and patient with students; able to present complex content in a variety of ways
- Willingness and desire to teach students who might be reluctant learners
- Strong affinity for hands-on teaching and learning
- Motivation to engage all students, especially reluctant learners

**Work Schedule:** Full time, benefit eligible position

- 10-month employee

**Compensation:** Based on diocesan teacher pay scale

Range starting at \$47,580 and up based on years of experience and degrees