



Our Lady of Fatima Academy

**Part Time Music Teacher Position**  
**2024-2025 School Year**  
Our Lady of Fatima Academy  
San Clemente, CA

**Mission Statement:** Our Lady of Fatima Academy operates as a ministry of Our Lady of Fatima Parish. Our mission is to partner with parents, the primary educators of their children, to provide a Catholic Christ-centered, academically excellent, and safe school environment where all children can achieve their God-given potential and make a positive difference in the world.

**ESSENTIAL DUTIES:**

- Demonstrate strong classroom management skills.
- Creating, engaging, and supporting an effective Catholic environment where all students can and will learn, including differentiation and classroom management.
- Demonstrate a record of success working with students and be a team player with colleagues, grade-level teachers, and staff.
- Understand and organize subject matter for student learning.
- Well-organized, highly energetic, and deeply caring.
- Ability to plan and implement a rigorous academic curriculum in line with the Common Core and Archdiocesan standards.
- Willingness to collaborate with parents/families.
- Communicate professionally with staff and administration regularly, especially to share plans, projects, and information.
- Other Responsibilities as designated by the principal.

**REQUIREMENTS:**

Our Lady of Fatima School's curriculum is rooted in the Catholic Faith therefore preferred candidates should be practicing Catholics who live out their faith in words and deeds. Applicants need to be motivated by student growth and focused on student learning. Teaching styles should be engaging, dynamic and diversified. Experience with data-driven instruction and planning is desired. Creative use of technology and adaptive software in the classroom is a plus.

The qualified candidate should possess the following:

- Bachelor's Degree
- CA Multiple Subjects Teaching Credential or a related field
- Classroom experience
- Familiarity with and open mindedness regarding the practice of the Catholic Faith is a plus
- Clear understanding of Common Core Content Standard
- Possess interpersonal skills using tact, patience, and courtesy all the while demonstrating a love for children
- Positive attitude, flexible approach, and a sense of humor
- CPR and First Aid certification, valid fingerprint clearance, and safe environment training

**\*Pay contingent on education and experience - Hourly Range - \$20-\$30/hour**

**APPLICATION PROCESS:**

- Please send current resume with cover letter to: Brett Minter, Principal (bminter@olfschool.net)
- All elementary school teacher applicants must submit their application to the Department of Catholic Schools. Copy Nanci De la Rosa-Ricco (nricco@rcbo.org) on the email to the school. Upon receipt of the email, elementary school teacher application guidelines and forms will be forwarded to the applicant.