



Principal Position Statement

THE OPPORTUNITY

Servite High School is seeking a Principal to join a dedicated leadership team in July of 2024. The next Principal of Servite will be an exceptional academic leader who will help guide Servite's continued growth and lead the school to the next level of excellence. The Principal will promote the Catholic educational development of the school's faculty, staff, and students, reflecting the Charism of the Order of Friar Servants of Mary and the formation of Faith-Filled Leaders. This faith-focused administrator will serve as a community leader, fostering the themes of the Formation program.

At Servite, the Principal inspires and leads an academic team that includes the following areas: mission, formation, academics, athletics, activities, campus ministry, college counseling, guidance and student support services, and student discipline. The Principal supports the President and works closely with him on major decisions and strategic issues that impact the school. Working with a strong and experienced leadership team, the Principal acts collaboratively and creatively to move forward the strategic mission and priorities of the school. Beyond these areas, the next Principal will be a thoughtful listener who can embrace faculty, staff, and student perspectives while possessing the ability to navigate conversations around a variety of diverse topics and concerns. Of course, it is critical that the Principal be an energetic and enthusiastic faith leader who can continue the positive momentum of the school while keeping the community focused and rooted in Catholic values, reflecting that Christ is at the center of all we do.

THE SCHOOL

Servite, the [#1 Catholic High School in Orange County](#), is an all-boys Catholic preparatory school that prepares young men for university and beyond. Founded in 1958 and located in Anaheim, California Servite offers its students exceptional academic, extracurricular, and formation programs. Its alumni help make a better world by answering the call of virtuous leadership within their respective communities. Its diverse student body unites around common values and fosters a culture of kindness and camaraderie.



MISSION

Servite High School is a Catholic preparatory school that accepts young men of all religious, ethnic, and socioeconomic backgrounds. Recognizing that parents are primary educators, we form faith-filled leaders through an intentional and multidisciplinary formation process founded upon the Catholic faith and the charism of the Order of Friar Servants of Mary.

CHARISM

The charism of the Order of Friar Servants of Mary is expressed in three areas:

- Fraternity: We journey together as a Christian Community by trust and love.
- Service: We recognize God in our neighbor and each other.
- Devotion to Mary: We embrace Mary as our model of discipleship and compassion.

FORMATION PROGRAM

Servite High School develops students through a formation process informed by the Catholic faith and the charism of the Order of Friar Servants of Mary. It maintains an intentional, systematic direction of the complete student experience toward the end of developing the whole person, body, and soul, and facilitating each student's address of the question, "Who am I?"

GUIDING PRINCIPLES

Our school-wide culture follows a set of fundamental principles that address the manner in which we, as a community should interact and treat one another and the greater community. It encompasses the mission, values, and the way in which we, the Servite High School community, live our lives. The Guiding Principles (Fraternity, Service, Marian Witness, and Formation) are the foundation of Servite High School and its school culture.

With Christ at the center of our community, everything we do is centered on developing a deeper relationship with God and a stronger foundation for our brotherhood. It is the development of our faith, character, and our unique gifts that bond us to our Creator and each other.

ADMINISTRATION & FACULTY

The Principal works with an administrative team comprised of two Assistant Principals, a Dean of Academics, a Dean and Associate Dean of Students, an Athletic Director, and the Senior Director of Counseling. There are 48 members of the faculty who are engaged in teaching College Prep and advanced courses designated as Honors or Advanced Placement levels.

The Leadership Team is composed of five dedicated campus leaders who collectively have over 50 years of experience at Servite High School.

HIGHLIGHTS OF THE ACADEMIC PROGRAM

Servite offers over 100 courses with multi-layered offerings. The Academic Program is made up of College Prep academic level courses along with Advanced courses. The Advanced courses include 23 Honors courses and 21 AP courses. Students are also offered a variety of elective courses in multiple disciplines to ensure a well-rounded education that fulfills both Servite graduation and college/university admissions requirements while allowing students to explore interests in specific subjects and careers. Ninety-six percent of the Class of 2023 matriculated to college with an average GPA of 3.65. The school has one of the top Robotics programs in Southern California along with an outstanding arts program including a theatre program, Trinitas Arts Conservatory, which is conducted in conjunction with our sister school, Rosary Academy.



CAMPUS MINISTRY

A very active Campus Ministry program provides students with opportunities to develop and express their faith. The Director of Campus Ministry and Servite focus on leading the community to encounter Christ through daily liturgy and prayer, retreat and fellowship experiences, spiritual development, and outward service to others in need. In these ways life is given to the challenge: "Be Christ, See Christ".



ATHLETICS

Servite High School is a proud member of the Trinity League, one of the premier high school athletic leagues not only in California but in the nation. In this league, Servite athletes compete at the highest levels in 13 CIF team sports along with 3 club sports. The Trinity League is composed of five Catholic high schools and one Lutheran high school all sharing a commitment to putting Christ at the center of their athletics. Servite's principal is the official representative of the school along with the Athletic Director at the Trinity League Principal's Council.





THE PRINCIPAL POSITION

The Principal is a faith leader as well as the educational leader of the campus. In this role, the person is to perform all administrative assignments in a professional, ethical, and conscientious manner. He/she is expected to be involved in the daily work of the faculty and students. Extensive experience in a Catholic school setting is of primary importance for this position. [Please see the full job description for additional information.](#)

PROFESSIONAL QUALIFICATIONS

As a leader/facilitator of the Faith Community of the school, the Principal shall:

- Be a practicing Catholic who has knowledge and understanding of the Catholic faith.
- Be deeply committed to the development of the faith life of teachers and students.
- Understand and be dedicated to the ministry of Catholic education.

As a professional, the principal shall:

- Have a minimum of five years of teaching experience on the secondary level with experience in a Catholic high school preferred.
- Have a minimum of three years of administrative and leadership experience
- Possess a Master's in Education or a related field and an Administrative Credential from a state or a Certificate in Catholic School Leadership.

SALARY RANGE AND WORK STATUS

The anticipated salary range for this position is between \$150,000 and \$185,000

Full-time, twelve-month position (exempt) with benefits that include medical and retirement as outlined in the school's benefits guide.

APPLICATION REQUIREMENTS AND PROCESS

The application can be found on the school's website:

<https://www.servitehs.org/about/employment-opportunities>

In addition to the formal application, the following are required:

- Cover Letter
- Résumé
- Philosophy of Education Statement
- Reference List (professional and parish)

Submit all materials in PDF format to principalsearch@servitehs.org

ANTICIPATED SEARCH CALENDAR

- Application to be submitted by December 22, 2023
- First Round of Interviews-January 2024
- Final Round of Interviews-February 2024
- Announcement of Principal-March 2024

