



Middle School ELA and 7th Grade Religion Teacher

The St. Angela Merici Parish School Middle School ELA and 7th Grade Religion Teacher is responsible for curriculum development in the area of English Language Arts and 7th grade Religion. The candidate must support and uphold the philosophy of Catholic education and the mission of the school, witness to Gospel values and be willing to model the teachings of the Catholic Church. A successful candidate will possess the ability to demonstrate initiative, leadership, collaboration, and independent thinking.

Definition

Responsible for the instructional program and management of their assigned class or program, Essential duties and responsibilities include, but are not limited to, the following. Other duties may be assigned.

Duties

- Provide academic subject instruction in English Language Arts and 7th grade Religion, ensuring that curriculum and schedule are followed.
- Plan for class activities, including preparing units and daily lesson plans, identifying materials to implement class activities, preparing class projects, giving student feedback on completed work to insure mastery of presented material, and grading of tests and assignments in a timely manner.
- Confer with other teachers concerning cross-curricular opportunities.
- Communicate with parents on a regular basis about schedule, assignments, events, and individual student needs. Meet with parents during scheduled conferences during the school year and as requested.
- Maintain grades and curriculum assessments online.
- Attend weekly faculty meetings and participate on committees as assigned.
- Support the school by attending school sponsored events and activities.
- Commit to ongoing professional development via workshop attendance, visiting other schools, and webinars.
- Learn new skills and integrate technology as changing pedagogy dictates



DIOCESE OF ORANGE

DEPARTMENT OF CATHOLIC SCHOOLS JOB REQUISITION

13280 CHAPMAN AVENUE, GARDEN GROVE, CA 92840

INSTRUCTIONS: This form is a communication and request form. Its purpose is to communicate to the Department of Catholic Schools the need to replace or fill a position within your school. This form should be completed **BEFORE** recruiting for the position begins. Approval from the Superintendent or Associate Superintendent and Principal is required.

SCHOOL: St. Angela Merici Parish School

JOB TITLE: Middle School ELA / 7th Homeroom **DATE OF REQUISITION:** 6-15-2023

BRIEF SUMMARY (for posting): The St. Angela Merici Parish School ELA teacher is responsible for teaching the ELA curriculum for Middle school and 7th grade Religion. The candidate must support and uphold the philosophy of Catholic education and the mission of the school, witness to Gospel values and be willing to model the teachings of the Catholic Church. A successful candidate will possess the ability to demonstrate initiative, leadership, collaboration, and independent thinking.

ABOUT THE JOB: (ATTACH JOB DESCRIPTION)

REPLACEMENT: YES NO

SALARIED: (Salary placement on Diocesan Salary Scale contingent on experience and education)

HOURLY: **RATE OF PAY:** Salary Scale

POSITION REPORTS TO: Principal

WORK HOURS: FROM 7:30 TO 3:30

OTHER:

ANTICIPATED HIRE DATE: Hire for the upcoming year

POST TO: Diocesan website EdJoin

REQUESTED BY: JoAnn Telles

APPROVALS:


Principal Signature

6-15-23

Date