

Middle School - Homeroom & ELA Teacher



Mission Basilica School

Program Description

The Middle School English Language Arts Program has been designed to provide students with integrated instruction and a curriculum that encompasses literature, English writing, grammar, vocabulary, and educational technology. The program aligns with the Common Core State Standards. Curricular content and the instructional objectives are aimed at preparing our students for the rigorous expectations of middle school. Students become familiar with reading strategies, conventions in writing, and the literary devices used to analyze literature. With support and direction from their teacher, students critically apply these concepts in their oral and written expression exercises.

Position Description

The English Language Arts Teacher, Grade 6, 7 & 8 will work in partnership and collaboration with other members of the language arts instructional team to facilitate integrated instruction in the areas of literature, English composition, grammar, technology, and vocabulary. Following the CCSS, the teacher will ensure the involvement and engagement of students in learning through a wide variety of instructional approaches and methodologies. Teacher will introduce reading comprehension strategies such as; how to make generalizations, comparing/contrasting, identifying cause and effect, evaluation, making connections and higher level thinking skills such as analyzing reading material. Teacher will introduce study skills including; how to manage the basics of planners and homework and how to plan and work on long term projects. The teacher will also help students develop stages and benchmark deadlines, study habits that can benefit them for life. The ELA teacher will develop measurable assessment strategies to monitor and communicate student achievement and learning.

Responsibilities

Under the direction of the principal, the English Language Arts Teacher, Grade 6,7&8 will be responsible for:

- Performing the duties of a teacher in accordance with the current policies as outlined in the Administrative and Employee Handbooks of the Diocese.

- Working with select groups of students in grade 6-8 who require academic enrichment and differentiated instruction in the areas of literature, English grammar, composition, technology, and vocabulary.
- Preparing a curriculum map for the 6th, 7th & 8th Grade Language Arts Program including notation of the student learning objectives, content standards (State of California content standards and Common Core standards), and assessments.
- Analyzing student data to ensure that the learning objectives of the course meet the unique, diverse, and ever-changing needs of the students.
- Articulating curricular plans with the grade level instructional team in the area of language arts.
- Working with the instructional team in grade 6-8 to develop lessons that integrate other content areas of the curriculum including social studies, religion, mathematics, and science.
- Coordinating off-site student learning excursions/field trips in conjunction with learning objectives.
- Maintaining an online grade book that enables regular (weekly) communication of student progress to parents and or guardians.
- Maintaining a safe and welcoming learning environment for all learners.
- Coordinating writing contest submissions from students as deemed necessary based upon opportunities.
- Coordinating learning and performance opportunities for students to practice leadership skills, public speaking skills, negotiation skills, and conflict-resolution.
- Participation in the school's Curriculum Team including attendance at monthly meetings.
- Participation in the school's Academic Decathlon team as a coach.
- Providing the principal with weekly lessons plans for each grade level and content area.
- Adhering to the policies and procedures of the Diocesan Employee Handbook and the Mission Basilica School Faculty and Staff Handbook.

Requirements

- Responsible for attending school-sponsored events held after normal school hours as specified in the Faculty and Staff Handbook – Teacher Policy Manual and the Required Contract Days memo provided by the school upon contact signing.
- Responsible for attending professional development opportunities sponsored by the school and the Diocese of Orange as scheduled throughout the school year.
- Responsible for attending the Diocese of Orange New Teacher Orientation in August 2020.

Qualifications

All candidates must demonstrate the following minimum qualifications:

- A BA or BS in education or teaching from an accredited college or university.
- A valid California Clear Teaching Credential or state-issued equivalent in the area of English.

- Valid certification for Basic First Aid and CPR.
- A Catholic in good standing with the Roman Catholic Church.
- A strong set of interpersonal, verbal communication and written communication skills with a history of working collaboratively with others in a school setting.
- A history of professional goal-setting, organization, implementation, and reflection for projects and programs.
- A strong command of digital skills including use of *Microsoft Office*, *Google* applications, *Outlook*, *Aeries*, and *Edlio* or other teacher website equivalent.
- A willingness to employ new technologies in an integrated and authentic manner that places students at the center of meaning-making and problem-solving in the classroom.
- A commitment to social justice and critical pedagogy that recognizes the unique gifts and talents of each learner.
- A flexible demeanor and willingness to adapt to school schedule changes, special events, and celebrations that help foster the school's mission of teaching to the whole child.
- A perspective of Catholic education as a ministry, not just a job.

Preferred Qualification:

- 5 or more years teaching in grades 6-8.
- A reading specialist certification.
- A master's degree in education or teaching from an accredited college or university.

Position Status

Position is a full-time salaried 10-month position.

Application Procedure

If you wish to be considered for this position, please first complete the Diocese of Orange Teacher Employment Application through the Office of Faith Formation. Application directions, the application form, the recommendation forms, and the teacher application requirements are available on the Diocese of Orange website at www.rcbo.org.

Once the application process through the Diocese of Orange is complete, please mail or email your resume and cover letter to Mrs. Alycia Beresford at aberesford@mbssjc.org.

Application Deadline

Until position is filled.