



PHYSICAL EDUCATION TEACHER/ATHLETIC DIRECTOR JOB DESCRIPTION

Job Summary: The teacher respects Catholic values and aids students in Catholic Christian formation by exemplifying Catholic, Christian living both in and out of the classroom. The teacher is accountable to the principal and is expected to provide education to the grades and/or subjects assigned, to implement the school mission and philosophy, to follow the policies of the Diocese of Orange and in the employee and school handbooks of St. Joachim School, and to adhere to the directives set forth by school administration.

Essential functions: The teacher will establish a faith-filled environment, demonstrated knowledge of content, facilitate learning for all students following prescribed curriculum, model Gospel values, be a contributing member of a professional learning community, and participate in all required duties as assigned.

Supervisor: Principal

General Responsibilities of the Teacher:

- Establish consistent class management promoting self-direction and positive self-image.
- Set high standards for student behavior, managing inappropriate behaviors effectively and age-appropriately.
- Write and submit weekly lesson plans for all classes, grades TK through 8.
- Oversee instructional aides on playground duty ensuring that school health and safety protocols are followed.
- Plan and organize activities according to developmental stages.
- Communicate effectively with students, teachers, and parents.
- Manage the athletics programs, including seasonal sports and physical education classes.
- Recruit, assess, and monitor coaches.
- Maintain sports equipment and inspect for cleanliness, safety, and upkeep.

Education:

- Bachelor's degree
- California preliminary or clear multiple subject credential; must obtain within three years of hire

Experience:

Previous experience in coaching, teaching or both

Special Skills:

- The teacher will be a practicing Catholic with general knowledge and understanding of the institution of the Catholic Church
- Aligned with the mission and philosophy of St. Joachim School
- Complies with guidelines established for CPR, first aid, and Coronavirus health and safety
- Maintains strict confidentiality and professional ethics in all situations

Interested parties should contact: Lisa Gilbert lgilbert@saintjoachimschool.org